

## **Educational and Career Action Plan (ECAP)**

### **Possible Artifacts**

- ☐ Class assignments
- ☐ Writing samples
- ☐ Drawings
- ☐ Logs of books read
- ☐ Photographs of large projects
- ☐ Letters of recommendation and testimonials
- ☐ Work samples
- ☐ Problem solving scenarios
- ☐ Summaries of performance events
- ☐ Service learning opportunities
- ☐ Cooperative learning projects
- ☐ Copies of awards, certificates
- ☐ Resume and cover letter
- ☐ Analysis and reflections of portfolio artifacts
- ☐ Demonstration of technology skills on disk
- ☐ Videos of students performing work tasks or other simulations
- ☐ Job application form
- ☐ Academic test results
- ☐ Career assessments (interest inventories, work values, learning style, etc.)
- ☐ Report cards
- ☐ Employability skills (SCANS) documentation
- ☐ Samples of art work and or performance
- ☐ Study skills and organizers
- ☐ Field trip summaries
- ☐ Worker interview sheet (business speakers)
- ☐ Autobiography
- ☐ Balanced budget
- ☐ Check writing and account balancing skill documentation
- ☐ Favorite Web sites
- ☐ *A Day in My Life* – demonstrating time management
- ☐ Sample “contract” for assignments or behavior modification
- ☐ IEP
- ☐ Other \_\_\_\_\_